

E-ORDERS (U.S.A. shipments only):

<u>To order by e-mail with a credit card</u> (MasterCard / Visa / AMEX) via PayPal®, even if you do not have a PayPal account, simply send an e-mail message (text only, no attachments) to:

<u>sales@philharmusica.com</u> (orders-only address)

Include your name and U.S. shipping address, along with the method of shipment (either Media Mail or Priority Mail). Provide the QUANTITY each, CODE NUMBER, TITLE / INSTRUMENTATION, and PRICE in the text message. TOTAL the full amount. Standard free shipping (via Media Mail w/ Delivery Confirmation) is included. If you need Priority Mail shipping please add \$9.85 and indicate it plainly on the order. (U.S.A. orders only accepted). The minimum charge order is \$14.99. (Do NOT include your credit card number with the e-mail to Philharmusica; PayPal will request it directly.)

A return e-mail message will be generated from the *secure* PayPal payment site that indicates the order total to be paid to Philharmusica Co. That amount you may then either confirm or decline. Accepting the charge on the PayPal secure site will generate order fulfillment, and shipment will generally be sent out within 24-48 hours.

Philharmusica Co. does not receive or keep records of your credit card number; the payment is handled entirely through your secured transaction with PayPal, Inc.

Thank you for using PayPal® for your Philharmusica publications order.

PLEASE NOTE: Items in the <u>Complete Catalog</u> may be requested to be added as new entries in the <u>Shopping Cart catalog</u> (for convenience in ordering). After emailing us, allow 24 – 48 hours for completion. There is no obligation to purchase.

Note: The e-mail address sales@philharmusica.com is an orders-only site. Non-order inquiries cannot be answered from that order center.

A plain-text order form is included below for your use; simply copy the form, fill it out and paste it into your e-mail to us:

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(Please fill out the order-form portion below and return it
directly to the publisher via e-mail as copy-and-paste plain text)
Order any titles or quantities from the Philharmusica catalog and
provide payment via PayPal. The catalog code numbers MUST be
indicated on the order to receive the discount. Music is not
returnable unless defective (exchangeable for the same title only).
For Priority Mail orders, add $7.95. Offer valid in the U.S.A. only.
This offer is applicable to institutional purchase orders (in U.S.A.)
as well, IF there is no special (proprietary) invoicing other than
our own standard invoice (sorry, we CANNOT service proprietary
institutional invoices; please patronize your local music dealer
for such requirements). This Publisher-Direct offer available
in U.S.A. only.
e-mail music order to
SALES@PHILHARMUSICA.COM (you will be billed by the PayPal, Inc.
secure payment center for credit card payments)
Date of Order:
Please send:
(PLEASE FILL IN ALL INFORMATION as designated; use as much space
as needed, in the following sequence: )
  QTY. CODE NO. TITLE / INSTRUMENTATION PRICE EA. TOTAL
1)
2)
3)
4)
5)
6)
7)
8)
(Use additional page if necessary)
My order total is: $
                        . , which includes standard shipping/handling
for shipments in U.S.A. If Priority Mail is desired please add $7.95
for a Total Order amount of $
PayPal authorized payment for order is required; PayPal Inc. will
e-mail a request for your payment for this order.
NAME:
ADDRESS:
CITY:
STATE:
ZIP:
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